

## COMMITTEE ON THE STATUS OF WOMEN

Thursday, August 14, 2008, 10:00 a.m.  
Waimea Civic Center Conference Room

### PRESENT

Katie Nova, Chair  
Carol Kitaoka, Vice-Chair  
Andrea Mejia  
Kathleen Peters  
Dawn Pung  
Elena Cabatu, HSCSW Commissioner  
(ex-officio)

### EXCUSED

Ellen Takazawa, Secretary  
Nancy Kelly, Treasurer  
Julie Mecklenburg, Corporation Counsel  
(ex-officio)

### ABSENT

Charmaine Ka-ipo

### GUEST

Mary Andrews

### CALL TO ORDER

The meeting was called to order at 10:10 a.m.

### ROLL CALL

A quorum was present.

### APPROVAL OF AGENDA

D. Pung moved to approve the agenda as submitted. A. Mejia seconded the motion.  
The motion was passed.

### APPROVAL OF MINUTES

D. Pung moved to approve the July 18, 2008 minutes. C. Kitaoka seconded the motion.  
The motion was passed.

### TREASURER'S REPORT

The treasurer's reports were circulated. Last fiscal year's report reflect the leftover balance which lapsed and was returned to the general fund.

C. Kitaoka moved to accept the treasurer's report. A. Mejia seconded the motion. The motion was passed.

### STATEMENTS FROM THE PUBLIC

M. Andrews reported that she would like to give a report in the future to CSW about what they are doing in the nursing program at the University of Hawaii at Hilo.

### CORRESPONDENCE

A. Contingency Relief Funds Request from Council Member Emily Naeole to CSW for the Essay Contest (\$500), Women's Hall of Fame (\$500), and the Teen Dating Violence Conference (\$1,000)

B. Copy of a letter from Mayor Harry Kim to Janet Coburn, CSW member accepting her resignation

C. Pennsylvania Commission for Women Newsletter

## REPORTS

A. Education

1. Urgent Services Directory

D. Pung reported that a revised directory is available for distribution.

2. First Female Booklet

A. Mejia reported that C. Ka-ipo and E. Takazawa volunteered to follow up with those women who do not have a photo in the booklet. She tried to obtain a quote from a vendor and she was unable to get an estimate of the booklet because of written protocol. She asked if the booklet should be submitted as is because the committee has already approved printing 500 copies or lessen the amount.

C. Kitaoka felt that CSW should get an estimate since the committee has no funds at this time. D. Pung suggested that CSW hold off on printing the booklet since the committee has no money. K. Peters suggested sending out the booklet for estimates from a private party.

After some discussion, CSW decided that A. Mejia obtain quotes for 100, 300, and 500 copies from Hawaii Printing Corporation.

3. Essay Contest

C. Kitaoka reported that a permission letter was mailed to the complex area superintendents on August 8, 2008. The initial packet will be mailed out on August 20, 2008. The essay competition will be from September 8, 2008 to December 12, 2008. Entries must be postmarked by December 12, 2008. The judging period is from January 5-26, 2009. The luncheon awards ceremony will be held on either March 8, 2009 or March 15, 2009. A location has not been determined at this time. Lunch will not be subsidized next year.

K. Nova suggested that C. Kitaoka prepare a budget so CSW can make decisions on where money will go. C. Kitaoka said that she already reduced the savings bond awards for first, second, and third place. The teachers will receive a gift.

4. Hawaii County Women's Hall of Fame

K. Nova read a report from N. Kelly on approving a stipend of \$200-\$250 for J. Moon, requesting volunteer judges, and extending the deadline to receive nominations.

K. Nova, K. Peters, A. Mejia, and D. Pung volunteered to be the judges.

K. Peters asked if the committee would be allowed to provide any kind of input on the nominees. She was going to ask J. Mecklenburg if the committee could provide a list of names the committee is considering and if anybody wanted to provide feedback, could they give feedback by email? Since J. Mecklenburg was not present, an email will be sent to her instead to answer this question.

After some discussion, K. Peters moved to extend the nomination deadline to Monday, August 18, 2008. A. Mejia seconded the motion. The motion was passed.

After some discussion, A. Mejia moved to approve a stipend of \$250 for J. Moon. D. Pung seconded the motion. The motion was passed.

After some discussion, A. Mejia moved to approve \$400 plus tax for the soundman. D. Pung seconded the motion. The motion was passed.

After some discussion, K. Peters moved to approve engraving for the awards, no leis, and make it voluntary whether or not CSW members want to contribute to the dinner. D. Pung seconded the motion. The motion was passed.

5. Equal Pay  
No report.

B. Health

1. Women's Health Month

E. Cabatu reviewed her budget for the Women and Family Wellness Day to be held on Saturday, September 13, 2008. C. Kitaoka moved to approve the budget. D. Pung seconded the motion. The motion was passed.

E. Cabatu said that they are telling family and participants to bring family, kids, kupunas, a picnic, etc. The Hilo Medical Center Foundation is seeking donation of water. A. Mejia and D. Pung offered to donate a case of water.

The participants are American Cancer Society, American Heart Association, Bay Clinic, Family Support Services of West Hawaii, Malama Perinatal Program, Good Beginnings Alliance, Kamehameha Schools-Hi'ilani Program, Ke Anuenue Area Health Education Center, Kona Coast Community Health Education, Na Pua No'eau Center for Gifted and Talented, and Hilo Medical Center Cardiologist and Urologist.

A. Mejia offered to contact the SANE Coordinator to see if she would like to participate in this event.

C. Liaison

1. HSCSW

E. Cabatu reported that she communicated to Sharon Ferguson-Quick, Executive Director of the Hawaii State Commission on the Status of Women (HSCSW), that CSW is interested in having a Ready to Run county level conference. Secondly, the HSCSW had a couple of workshops for Equal Pay Day. Lastly, the 2008 International Women's Leadership Conference is coming up and the HSCSW has offered to cover the cost of the registration fee for the CSW chair and/or representative.

2. Legislative Update

No report.

D. Community Reports

None.

UNFINISHED BUSINESS

A. Teen Dating Violence Prevention Peer Education Conference

C. Kitaoka reported that she will apply for a grant with the HMSA Foundation for the conference.

B. Teens Internet Protection – K. Nova

Tabled.

A. Mejia offered to inquire with the Police Department because they have personnel that already go out to the schools as public education. She will report back to the committee.

K. Peters stated that the focus of this project is to educate the parents, not educate the children. She suggested finding a venue where the cost would be minimal such as a community center.

A. Mejia said the PTSA would be happy to have this type of educational talk at the school.

C. Questionable Member Status – D. Pung

D. Pung reported that she sent a letter to the Mayor which was circulated to CSW members. The county administration is asking for recommendations from the committee to replace J. Coburn.

M. Andrews recommended Laura Dierenfield who is currently working for Tutu's House in Waimea. J. Viernes to contact L. Dierenfield to see whether or not she is interested in serving on the committee.

D. 2008 International Women's Leadership Conference – Wednesday, September 24, 2008, Sheraton Waikiki Hotel and Resort

K. Nova expressed interest in attending, but she didn't feel it was appropriate to attend at this time. K. Peters stated that she would rather see \$300 go towards an event if the committee will be cutting back programs. The conference will benefit K. Nova, but she would rather spend that much money if it could benefit ten parents instead. It does not benefit the committee or the public, it benefits one individual.

A. Mejia offered to attend by using her mileage which will be no cost to the committee.

After some discussion, K. Peters moved that CSW allow A. Mejia to take K. Nova's place to attend the conference by using her mileage and that she covers her own travel expenses. D. Pung seconded the motion. The motion was passed.

NEW BUSINESS

A. Prospective Members

Discussed under Questionable Member Status.

ANNOUNCEMENTS

A. Next Meeting

The next meeting will be held on Friday, September 19, 2008, at 10:00 a.m. in the Kona Mayor's Office conference room.

The November meeting has been changed to Friday, November 21, 2008, at 10:00 a.m. in Waimea. Location to be announced.

D. Pung suggested inviting Merle Endo, SANE Coordinator, as a guest speaker to attend the October meeting in Hilo.

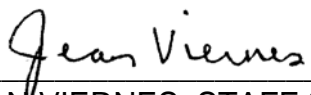
B. Schedules

None.

ADJOURNMENT

The meeting was adjourned at 11:59 a.m.

RESPECTFULLY SUBMITTED,

  
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JEAN VIERNES, STAFF SECRETARY