

MINUTES  
COMMITTEE ON THE STATUS OF WOMEN

Friday, August 26, 2005, 10:00 a.m.  
Waimea Civic Center

PRESENT

Dawn Pung, Chair  
Carol Kitaoka, Vice-Chair  
JoAnne Balberde-Kamalii, Secretary  
Ellen Takazawa, Treasurer  
Charmaine Ka-ipo  
Margaret Masunaga  
Kathleen Peters

EXCUSED

Janet Coburn  
Paradise Newland

GUEST

Jan Roberson, Maui CSW Chair

CALL TO ORDER

The meeting was called to order at 10:05 a.m.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

C. Ka-ipo moved to approve the agenda as submitted. K. Peters seconded the motion. The motion was passed.

APPROVAL OF MINUTES

M. Masunaga moved to approve the July 22, 2005 minutes. C. Kitaoka seconded the motion. The motion was passed.

TREASURER'S REPORT

The treasurer's report was circulated.

C. Ka-ipo clarified the budget for the travel account and miscellaneous charges to make sure adequate funds are available for the upcoming International Women's Leadership Conference and the Women's Hall of Fame.

E. Takazawa moved to accept the treasurer's report. C. Ka-ipo seconded the motion. The motion was passed.

STATEMENTS FROM THE PUBLIC

None.

CORRESPONDENCE

A. Hawaii State Commission on the Status of Women (HSCSW) Agenda for August 9, 2005

- B. Letter from Kiera Horgan, GEMS 2005 Chair to M. Masunaga inviting CSW to this year's Girls Exploring Math and Science program to be held on Thursday, October 20 at the Outrigger Keauhou Beach Resort
- C. Memorandum from Diane Noda, Deputy Corporation Counsel to All County Departments, Board & Commissions regarding Memorandum No. 2005-04 Hawaii County Code, Chapter 14, Article 14, Section 14-84, Display of Address Numbers
- D. E-mail from P. Newland to CSW  
D. Pung read the e-mail to CSW members.
- E. National Association of Commissions for Women (NACW) Networking Newsletter – Special Edition August 2005
- F. Michigan Women's Commission Newsletter

## REPORTS

### A. Education

#### 1. Urgent Services Directory

J. Viernes thanked K. Peters for updating the directory.

J. Balberde-Kamalii said she agreed to pouch the directory to all the at-risk counselors, school based therapists, and to the school administrators islandwide. She will be responsible for distribution to the Department of Education. K. Peters suggested that J. Balberde-Kamalii also distribute the directories to the PSAP (primary school adjustment program) coordinators. The PSAP program services 25 to 50 students per semester.

The following members agreed to contact people at the following sites to see if they would be able to distribute the directory within their organization:

Hilo Hospital (Social Services) – E. Takazawa  
 Kona Hospital – K. Peters  
 North Hawaii Community Hospital – E. Takazawa  
 Department of Human Services – E. Takazawa  
 Kau Hospital – C. Ka-ipo

C. Ka-ipo and E. Takazawa will review the list and determine the distribution of the directory to the various organizations.

#### 2. First Female Booklet

Tabled.

#### 3. Essay Contest

J. Balberde-Kamalii reported that she received a verbal confirmation from the complex area superintendent. The packet will be distributed September 15 and the essay contest will be held from October 1 to December 1, 2005. The awards

luncheon has been scheduled for Sunday, March 5, 2006 at the Hapuna Beach Prince Hotel.

4. Mentoring  
No report.

5. Hawaii County Women's Hall of Fame

D. Pung reported that CSW deferred the judge's criteria for discussion at today's meeting so C. Kitaoka can share her concerns. Secondly, she e-mailed J. Moon to inquire whether she preferred lunch or dinner and J. Moon is amenable to the committee's decision.

J. Balberde-Kamalii felt that the ambiance in the evening was very nice, regal, and elegant. However, there would be more participation from family members if the event was held during lunch. Also, it would be easier to travel during the day for people coming from various districts.

M. Masunaga preferred having the event during lunch. K. Peters agreed that traveling during the day would be more convenient because driving at night would discourage family members from attending the event.

C. Ka-ipo favored the evening because participants could dress up and she would spend the night. C. Kitaoka said she does not want to drive at night.

J. Balberde-Kamalii moved that CSW vote on whether the Women's Hall of Fame ceremony will be held during the daylight hours or at twilight. K. Peters seconded the motion. The motion was passed.

CSW members voting in favor for daylight – C. Kitaoka, M. Masunaga, K. Peters.  
CSW members voting in favor for twilight – J. Balberde-Kamalii, C. Ka-ipo, D. Pung, E. Takazawa. The event will be held at twilight.

C. Kitaoka said her concern is that the judge's criteria established by the committee should be followed. Last year, the program included an exclusion for nominating a politician and a politician was one of the winners. CSW agreed to use the current judge's criteria.

M. Masunaga read the opinion from D. Noda on whether the committee members can solicit prize donations for the Women's Hall of Fame awardees. The answer was yes. After some discussion, K. Peters offered to draft a solicitation letter to Big Island businesses to purchase six awards.

CSW decided to select the following judges: J. Coburn (M. Masunaga alternate), committee member; Dr. Ruth Matsuura, previous winner; and Dale Suezaki, community member.

D. Pung will prepare the press release to submit nominations and the photo of last year's honorees to the newspaper. The deadline to submit nominations will be October 1.

B. Health

1. Women's Health Month

M. Masunaga reviewed a proposed budget for the Financial Planning and Estate Planning seminar scheduled for September 9, 2005 in Kona. The budget includes ad space, cost of the lunch, leis, and omiyage. Total request is \$625.

E. Takazawa reported that there will be five events scheduled for Hilo. The events are Tai Chi, Heart Math, Healing Touch, Meditation, and Pilates and Yoga. Proposed budget will be \$700 for refreshments, omiyage, and leis.

E. Takazawa said that P. Newland has not submitted a budget request for the "From Buds to Flowers-Growing Girls to Ladies" program this year. Her expenses last year were approximately \$115.

M. Masunaga moved to approve \$700 for Hilo and \$625 for Kona for a total of \$1,325 for Women's Health Month this year. C. Ka-ipo seconded the motion. The motion was passed.

C. Liaison

1. HSCSW

M. Masunaga reported that the HSCSW is working hard on the International Women's Leadership Conference to be held on September 14-15, 2005 at the Sheraton Waikiki. She was in charge of doing an ad for HSCSW with information on the Teen Dating Violence Prevention Initiative.

2. Legislative Update

None.

D. Marketing

1. Newsletter

Tabled.

E. Community Reports

None.

UNFINISHED BUSINESS

A. Resignations and appointments

None.

B. Teen Dating Violence Prevention Initiative Training Program

C. Kitaoka reported that she attended a meeting on August 4, 2005 on Oahu focusing on homeless and runaway girls. A conference is being planned for February 2006 for Oahu and the Big Island. The planning is hindered because

approval is pending from the Department of Education to participate. Therefore, they will send a letter to the Governor to help coordinate the conference.

C. Kitaoka stated that M. Masunaga attended the American Bar Association Teen Dating Violence Prevention Initiative Steering Committee in Chicago to follow up and to organize the tool kit that will be distributed to the schools in February. She requested that CSW approve \$275 from the Teen Dating Violence Prevention Initiative Training Program budget (\$15,000) to pay for half of her airfare.

C. Kitaoka moved that CSW use \$275 of the Teen Dating Violence Prevention Initiative Training Program budget to pay for half of the airfare for M. Masunaga.

J. Balberde-Kamalii seconded the motion. The motion was passed.

C. GEMS Program

M. Masunaga indicated that interested CSW members who would like to attend the Girls Exploring Math and Science program to be held on Thursday, October 20, 2005, at the Outrigger Keauhou Beach Resort should contact Kiera Horgan, GEMS 2005 Chair.

NEW BUSINESS

A. New Committees

None.

B. Sponsorships and Co-Sponsorships

None.

C. Guest Speakers

M. Masunaga reported that Malia Kamaka, new Big Island commissioner for the Department of Hawaiian Home Lands, has been invited to lunch as the guest speaker today. She will be stopping by to have coffee and dessert.

D. International Women's Conference – September 14-15, 2005

D. Pung reported that CSW members received the registration forms for the conference to be held on September 14-15, 2005 on Oahu.

M. Masunaga recommended that CSW give first preference to committee members who were unable to attend last year due to limited funding. She also suggested that J. Viernes attend as well.

M. Masunaga mentioned that the Governor's Office has allotted slots for the HSCSW commissioner and one slot from the Big Island. They requested that either C. Kitaoka or the state student representative, Kellie Kitaoka attend the conference.

J. Balberde-Kamalii inquired about partial financial support from CSW because the Department of Education is willing to pay for registration and car rental, but not hotel accommodations and airfare. She would like to take two girls from their alternative learning site to attend the conference.

M. Masunaga moved that CSW send the following members to the conference: C. Kitaoka, K. Peters, C. Ka-ipo, J. Coburn, D. Pung, and J. Balberde-Kamalii. One rental car and hotel accommodations will be provided for those members who need ground transportation and hotel. K. Peters seconded the motion. The motion was passed.

E. Legislative Support on “Bullying” – Maui CSW

D. Pung introduced Jan Roberson, Maui County Committee on the Status of Women Chair.

M. Masunaga reported that our legal counsel, D. Noda, wanted her to ask the following questions because of the documents that were e-mailed to CSW members:

1. Are you represented by any attorney?
2. Are you involved in any pending grievance or lawsuit?
3. Has the resolution already been passed?

J. Roberson replied that her answer is “no.” The resolution was voted on last week Tuesday by the Maui CSW and was passed with corrections. The resolution is still in draft form and has not been finalized. She presented a power point presentation on workplace harassment.

ANNOUNCEMENTS

A. Next meeting

The next meeting will be held on Thursday, September 22, 2005, at 10:00 a.m. in Kona. Location to be announced.

M. Masunaga will invite Representative Josh Green as our guest speaker for the next meeting. C. Ka-ipo mentioned that she would like to invite her daughter who is employed for The Salvation Army to be a guest speaker at the next Hilo meeting.

B. Schedules

D. Pung will be unable to attend the September meeting.

C. Other

M. Masunaga announced that C. Kitaoka was featured in the Honolulu Star Bulletin on Tuesday as a recipient of the Hawaii State Bar Association Pro Bono Service Award. She was also featured in the Hawaii Business News and West Hawaii Today.

ADJOURNMENT

The meeting was adjourned at 11:47 a.m.

RESPECTFULLY SUBMITTED,

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JEAN VIERNES, STAFF SECRETARY