

**Merit Appeals Board
County of Hawai'i**

Agenda

Tuesday, September 15, 2009

9:30 a.m.

Conference Room

Department of Human Resources

101 Pauahi Street, Suite 2

Hilo, HI 96720

- 1) Call to Order**
- 2) Addendum to Agenda**
- 3) Statements from the Public**
- 4) Approval of Minutes of June 16, 2009**
- 5) Communications**

To receive and file:

- **Communication 09- 02, dated August 4, 2009, from Lorena D. Kauhi, Union Agent, HGEA, notifying the Merit Appeals Board that the appeal filed on behalf of Leenelle Tomooka is withdrawn.**

6) Unfinished Business

- **Annual Evaluation of Director of Human Resources. The Board will review, discuss, and take appropriate action on: 1) the Chair's recommendation of a "meets expectations" evaluation; and 2) a letter drafted by the Chair to Michael R. Ben, Director of Human Resources, noting an excellent work performance with a "meets**

7) New Business

For scheduling of an appeal hearing:

- **Communication No. 09-03, petition of appeal received September 1, 2009, from Jarnett Lono, HGEA, filed on behalf of JoAnne Koi Lee, appealing Deputy Director of Human Resources Ronald K. Takahashi's denial of a reallocation of Ms. Lee's position from Clerical Services Supervisor II, SR- 16, to Clerical Services Supervisor III, SR- 18.**

8) Director's Report

- **Budget**
- **Collective Bargaining**
- **City & County of Honolulu Merit Appeals Board**
- **Act 10, SLH 2008**
- **Other current items of interest**

9) Schedule Next Meeting Date

10) Adjournment

The meeting place is accessible to persons with disabilities. Anyone who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in this meeting should contact Velma Y. Menezes at 961- 8361 as soon as possible, but no later than September 8, 2009.

If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist {Article 15, Section 2- 91.3(b), Hawai'i County Code}. A lobbyist means "any

individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3 (a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 333 Kilauea Avenue, 2nd Floor, Hilo, Hawai‘i 96720.