

ENVIRONMENTAL MANAGEMENT COMMISSION

Wednesday, July 26, 2006, 9:06 a.m.

Waimea Community Center (Park) Building, 65-1260 Kawaihae Road
Kamuela, HI 96743

COMMISSIONERS

PRESENT:

Marjorie Erway
Sam Kawamura
Suzanne Mayhew
Diana Miller
Arnold Okamura
Bill Sanborn
Carolyn Witcher

ALSO

PRESENT:

Skip Bethea
Steve Cassulo
Jon Olson

EXCUSED:

Sam Sumner

STAFF:

Barbara Bell, Director
Dora Beck, TSS Chief
Michael Dworsky, SWD Chief
Sharron Henry, Secretary
Lyle Hirota, WWD Deputy Director, TA
James Isa, AV Coordinator
Amy Self, Corp Counsel

1. **CALL TO ORDER:** Commission Chair Erway called the meeting to order at 9:06 a.m. and welcomed the group.
2. **APPROVAL OF MINUTES OF MAY 24, 2006 MEETING:**
Carolyn Witcher made a motion to approve the May 24, 2006 minutes. Arnold Okamura seconded the motion. Motion passed unanimously.
3. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA:** Diana Miller requested that Discussion on Possible Action Items by the Commission be added to 8. FUTURE AGENDA ITEMS.
4. **STATEMENTS FROM THE PUBLIC ON ITEMS LISTED ON AGENDA:**
Jon Olson, representing Puna Traffic Safety Committee, gave a summary of the positive actions being taken by the Abandoned Vehicle Task Force relating to the abandoned and derelict vehicle programs and noted that the abandoned vehicle situation is much better than it has been in the past.
5. **CORRESPONDENCE/REPORTS/DISCUSSION:** (Taken out of order.)

Abandoned Vehicle Program Report (attached to original minutes)

- Police are now providing the Abandoned Vehicle logs on a weekly basis to James Isa.
- The impound yard that was removed from the Reload Facility plans can be relocated and put back in the design plans. Dworsky will work with Beck and the contractor, Isemoto, to identify a new site.
- Recruitment is going out soon for one Abandoned Vehicle Coordinator for Kona and one clerk for Hilo.
- Isa will attend Commission meetings in Hilo; the new Kona Coordinator will attend

meetings in Kona; written reports only will be required at the Waimea meetings.

Wastewater Division Chief's Report (attached to original minutes)

- The \$700,000 amendment to the Sewer Fund was a transfer of funds.
- Witcher identified needs at the Hilo Wastewater Treatment Plant from the tour after last meeting as: (1) paint, (2) cleaning of stairway, (3) clean up of clutter to ensure safety, (4) repair of corroded metal door, (5) appropriate facility maintenance, and (6) general housekeeping.
- Chemicals are being tested to treat odors.
- Priority projects being currently addressed are the SCADA System back-up and boiler replacement.
- The Division's responsibilities when a storm is coming toward the island, in addition to regular duties, include: (1) emergency generator testing, (2) checking pumps, (3) checking fuel levels, (4) checking portable generators and put in place, and (5) having 4 to 6 employees on emergency standby.

Director's Report (attached to original minutes)

UNFINISHED BUSINESS:

- Council voted 9-0 to approve extension of the Derelict Vehicle Amnesty Program for 2 years.
- Legislative Auditor's Office has completed the Audit, Resolution No. 168-05, It will be on the July 31st Finance Committee agenda. Director requested Commissioners to read the Department's response and to give testimony.

NEW BUSINESS:

- EMC-001 and 002 will be deferred until next Commission meeting awaiting draft ordinances from Corporation Counsel for review.
- Director presented a PowerPoint Solid Waste Interim Solutions presentation that was presented to the Environmental Management Committee of the County Council on July 18, 2006 (attached to original minutes)

OTHER:

- Waste reduction technology consultants will be back on island on August 22, 2006 to update the Council. **Henry will forward Committee agenda to Commissioners when it is received.**
- The 3 companies short-listed from the Stage 1 RFP were provided a draft of the Stage 2 RFP for input.
- EKO contract will be rewritten for mulch only at this time.

Technical Services Section Report (attached to original minutes)

NORTH KONA IMPROVEMENT DISTRICT PROJECT:

- Informational public meeting was held June 6, 2006.
- Consultants are addressing comments received at the meeting and updating the sewer plans.
- **Henry will distribute copies of the North Kona Improvement District map to commissioners.**

NAALEHU/PAHALA LARGE CAPACITY CESSPOOL REPLACEMENT:

- C. Brewer wants County to deal with the individual connections. The department has

requested legal opinion from Corporation Counsel regarding County's responsibilities.

EAST HAWAII REGIONAL SORT STATION:

- URS is finalizing revised design plans to reflect lowered funding from Council.
- Construction is anticipated to begin December 2006.

Solid Waste Division Chief's Report (attached to original minutes)

GREEN WASTE:

- DOH has approved permit modifications for EKO to receive pallets and cooking oil at each of the green waste sites.
- EKO will be ready to receive these items the end of August.
- Pallets will be ground for mulch.

TRANSFER STATIONS:

- The Transfer Station plan previously distributed to commission members provides status and evaluation of the County transfer stations.
- A survey form regarding green waste disposal at transfer stations will be prepared for the Security Guards.

CONSTRUCTION & DEMOLITION (C&D) WASTE RESTRICTION STATUS:

- C&D should not be banned from the landfill until another site is provided for disposal.
- Department is meeting with Recycle Hawai'i and the ARC of Hilo regarding a C&D reuse pilot project.

6. **UNFINISHED BUSINESS**

STATUS REPORT – AUDIT, RESOLUTION NO. 168

- Final Audit Report includes the audit, Department response and Overview provided after Department response was received.
- Audit is available in the County Clerk's Office.
- For additional information, see Director's Report above.

UPDATE ON WATER COMMISSION COMMUNICATION – COMMISSION MEMBER SANBORN - Deferred

7. **NEW BUSINESS**

EMC 2006-01: DISCUSSION AND DECISION MAKING: PROPOSED ORDINANCE TO TERMINATE SEWER SERVICES FOR NON PAYMENT OF SEWER FEES:

Deferred.

EMC 2006-02: DISCUSSION AND DECISION MAKING: PROPOSED ORDINANCE REQUIRING SHUT-OFF VALVE IN SEWER LINE INSTALLATION: Deferred.

8. **FUTURE AGENDA ITEMS:**

POSSIBLE ACTION ITEMS BY COMMISSION

- Mandatory Glass Recycling from Restaurants and Bars
- Mandatory Recycling at all County Facilities
- Waiver of County fuel tax of .045/gallon for fuels that contain 20% or more biodiesel

9. **ANNOUNCEMENTS**

FUTURE COMMISSION MEETINGS

- September 27, 2006, Kona Mayor's Office Conference Room, 75-5706 Kuakini Highway, Suite 103, Kailua-Kona, HI 96740
- November 22, 2006, Hilo, County Council Room ,25 Aupuni Street, Room 201, Hilo, HI 96720

10. **ADJOURNMENT**

Witcher moved to adjourn. Mayhew seconded and motion was carried unanimously. Meeting adjourned at 12:25 p.m.

Minutes Respectfully Submitted by:

SHARRON HENRY
Environmental Management Secretary

FORMAT NOTE: ACTION ITEMS ARE IN **BOLD** PRINT (MOTIONS AND ITEMS REQUIRING ACTION TO BE TAKEN FOR FUTURE MEETINGS).