

ENVIRONMENTAL MANAGEMENT COMMISSION

Tuesday, December 23, 2003, 9:07 a.m.

Kona Police Department Conference Room, 74-521 Queen Ka`ahumanu Highway, Kailua-Kona

COMMISSIONERS	Riley Smith	<u>ALSO</u>	Jo Diotalevi, Recycle Hawaii
<u>PRESENT:</u>	David Kimo Frankel	<u>PRESENT:</u>	Pete Hendricks, Deputy Managing Director
	Marjorie Erway		David Marquis, KA2020
	Hugh Ono		Joe Reynolds, County Council Member
	Anne Plack		Gerald Takase, Corporation Counsel
	Lorraine Stahr		Curtis Tyler, County Council Member
	Carolyn Witcher		Kevin Wheeler
<u>EXCUSED:</u>	Mack Asato	<u>STAFF:</u>	Barbara Bell, Director
	Sam Kawamura		Peter Boucher, Wastewater Division Chief
			Lono Tyson, Solid Waste Division Chief
			Sharron Henry, Secretary

1. **CALL TO ORDER:** Commission Chair Smith called the meeting to order at 9:07 a.m. Smith acknowledged and thanked outgoing Commissioner Anne Plack for her participation.
2. **APPROVAL OF MINUTES OF NOVEMBER 25, 2003 MEETING:**
Hugh Ono made a motion to approve the November 25, 2003 minutes. David Frankel seconded the motion. Motion passed unanimously with spelling correction of “approval” on Page 3.
3. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA:** None
4. **STATEMENTS FROM THE PUBLIC ON ITEMS LISTED ON AGENDA:**
David Marquis provided an overview of KA2020 proposals and federal funding applications that are being submitted for environmental projects.

Council member Tyler offered the following comments on various items:

- Clarified that the area to be studied as authorized by council on December 17, 2003 was not limited to the North Kona Industrial Park.
- The free green mulch available to Kona residents is beneficial.
- Suggested two former solid waste sites adjacent to Palani Road as possible Brownfields Inventory and Assessment sites.
- One council issue/concern regarding the Organics Diversion program is the cost.
- Requested reconsideration of building a new landfill adjacent to current Hilo landfill.
- Will request assistance and support from our Congressional delegation with the Kealakehe Wetlands Project when he goes to Washington D.C. in February if Boucher will provide him with information.
- Pointed out inconsistencies in the Draft Solid Waste Administrative Rules definitions and made suggestions regarding additions and deletions.
- Would support and introduce a Charter Amendment to the council relating to commission duties if the amendment used language similar to that which was used in the 1998 Charter Amendment relating to Planning Commission in Section 5.4.3.

Councilman Reynolds announced a public forum from 5 p.m. to 9 p.m. on January 30, 2004 at the Keauhou Beach Hotel relating to county solid waste management.

5. **CORRESPONDENCE/REPORTS/DISCUSSION:**

Director's Report (attached to original minutes)

DRAFT EIS FOR SORT STATION:

- Information will be added to the Final EIS to more fully address comments received.
- **Bell will add projected landfill life to the Sort timeline.**

COUNCIL/LEGISLATIVE ACTIONS:

- Bell will provide council members additional organics diversion information for the January 6, 2004 Finance Committee meeting.
- Bell urged participation from the commission members when environmental management items are on council agendas.

OTHER:

- The EPA second year funding grant program for West Hawai'i will include greenwaste, plastics 1 & 2 and scrap metal as well as traditional recyclables.

Solid Waste Division Chief's Report (attached to original minutes)

HILO LANDFILL:

- Based on the current disposal rate, with no natural disasters and with residents' increased participation in recycling and diversion programs, the landfill's current projected closure date is between May 2005 and May 2006.
- Revised final grading (closure) plan will be submitted to DOH.
- Continuing to work to extend life of landfill.

IMPRESSIONS AFTER BEING ON THE JOB 3 MONTHS:

- Good crews, residents, vendors. People have a positive attitude for change.
- Challenges: Solid waste facilities need upgrading; residents need to be educated about solid waste disposal; need to bridge the gap between East and West Hawai'i. Decisions are based on the good of the County.

Wastewater Division Chief's Report (attached to original minutes)

WASTEWATER STANDARDS:

- In process of drafting sewer design standards.
- Ono suggested the standards be sent to HSPE for input.

PERSONNEL:

- Addressing Engineer salary disparity by reallocating Superintendent position to reflect expanded duties of Deputy Chief and by Division reorganization.

6. **UNFINISHED BUSINESS:**

DISCUSSION AND APPROVAL OF DEPARTMENT OF ENVIRONMENTAL
MANAGEMENT WASTEWATER DIVISION RULES:

- See Wastewater Division Report above.
- Deferred until drafts are revised with consistent formatting.

DISCUSSION OF APPROVAL OF DEPARTMENT OF ENVIRONMENTAL MANAGEMENT SOLID WASTE DIVISION RULES:

- Will continue revisions.
- **Bell will clarify the Department rules format further with Corporation Counsel.**
- Deferred until drafts are revised with consistent formatting.

DISCUSSION OF FISCAL YEAR 2004-2005 DEPARTMENT BUDGET:

- The Department Accountant will attend the next meeting to discuss the department's proposed operation and CIP budgets.
- Department budget will be a standing item on the September commission agenda each year.

7. **NEW BUSINESS:**

MANDATORY RECYCLING:

- **Ono made a motion that the department initiates a program to develop a mandatory recycling plan. Frankel seconded the motion. After further discussion relating to the need for having infrastructure in place and establishing a master plan, Ono withdrew the motion.**
- **Bell will include a mandatory recycling update in the monthly Director's Report to the Commission.**
- **Bell will provide a draft of an annual update on the Integrated Solid Waste Management Plan at the January Commission meeting, with a final expected at the February meeting. It will then be forwarded to the County Council.**

DISCUSSION AND APPROVAL OF ORDINANCE TO INITIATE A CHARTER AMENDMENT OF THE HAWAI'I COUNTY CHARTER (2000), RELATING TO THE DIRECTOR OF ENVIRONMENTAL MANAGEMENT AND THE BOARD OF APPEALS:

- **Corporation Counsel will prepare a revised ordinance to include Frankel's input.**

8. **FUTURE AGENDA ITEMS:**

- Implementing Department of Environmental Management as oversight for the Solid Waste and Wastewater Divisions and to establish a process of appeals to be heard by the Environmental Management Commission

9. **ANNOUNCEMENTS**

- Governor's East Hawai'i Advisory Committee meeting, Thursday, January 22, 2004, 5:30 p.m. at University of Hawai'i Hilo

FUTURE COMMISSION MEETINGS

- Wednesday, January 28, 2004, 9:00 a.m. – 12:00 p.m., Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, Hawai'i 96743
- Wednesday, February 25, 2004, 9:00 a.m. – 12:00 p.m., Hilo County Council Room, 25 Aupuni Street, Room 201, Hilo, Hawai'i 96720
- Wednesday, March 24, 2004, 9:00 a.m. – 12:00 p.m. Kona Police Department Conference Room, 74-5221 Queen Ka'ahumanu Highway, Kailua-Kona, Hawai'i 96740

10. **ADJOURNMENT**

Frankel moved to adjourn. Stahr seconded and motion was carried unanimously. Meeting adjourned at 11:45 a.m.

Minutes Respectfully Submitted by:

SHARRON HENRY
Environmental Management Secretary

FORMAT NOTE: ACTION ITEMS ARE IN **BOLD** PRINT (MOTIONS AND ITEMS REQUIRING ACTION TO BE TAKEN FOR FUTURE MEETINGS).