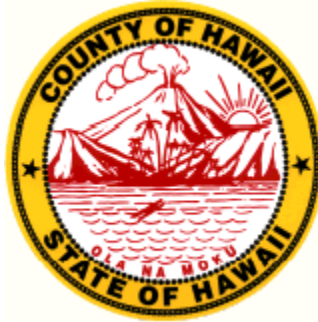


**COUNTY OF HAWAII  
AMERICAN RECOVERY AND  
REINVESTMENT ACT (ARRA) OF 2009**



**SUBSTANTIAL AMENDMENT  
2008 ACTION PLAN  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG-R)**

*Stephen J. Arnett*  
*Housing Administrator*  
Office of Housing and Community Development  
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Hilo, Hawaii 96720  
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Web Address:  
[www.co.hawaii.hi.us/directory/dir\\_housing.htm](http://www.co.hawaii.hi.us/directory/dir_housing.htm)

## **Summary:**

The American Recovery and Reinvestment Act (ARRA) of 2009 was signed into law on February 17, 2009. The ARRA awarded federal CDBG Recovery (CDBG-R) funds to cities, counties, insular areas and states for distribution. The ARRA purpose is to stimulate the economy through infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings.

On March 23, 2009, the County of Hawaii's Office of Housing and Community Development (OHCD) published a Request For Interest (RFI) that informed the public that the County would be applying for federal funds from the American Recovery and Reinvestment Act (ARRA) of 2009 for CDBG-R program funds from the U.S. Department of Housing and Urban Development (HUD). The RFI requested interested entities to submit eligible projects and activities for the estimated \$647,364.00 of CDBG-R funds.

It was indicated that funding priority shall be given to projects or activities that can award contracts based on bids within 120 days and expend funds within 12 months of grant award as well as maximize job creation, retention and economic benefit.

The OHCD received ten project proposals which were evaluated with the above mentioned criteria along with emphasis on project need, schedule, job creation/retention, consolidated plan priorities, environmental, funding and project outcome.

Prior to project selection, HUD published its program requirements for the CDBG-R funds that again encouraged projects for development with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. The OHCD reviewed the submitted project proposals based on these priorities and has recommended the following projects for ARRA funding.

**Project #1 – Hospice of Hilo – In-Patient Facility Site Improvements**  
**Project #2 – Kamuela Elderly Housing – Solar Water Heating System**  
**Project #3 – Planning and Administration**

On May 22, 2009, the OHCD will publish a public notice to inform the availability of a Substantial Amendment to the County of Hawaii's 2008 Action Plan with HUD for a 7 day review and comment period.

The OHCD will submit the Substantial Amendment to HUD by June 5, 2009 along with a electronic version to CDBG-R@hud.gov.

**1. Activity Name:** (Grantees should follow the same order that activities are listed in the Spreadsheet for Reporting Proposed CDBG-R Activities – this will allow HUD to easily match activity narratives with the information provided in the spreadsheet.)

**Project #1 – Hospice of Hilo – In-Patient Facility Site Improvements**  
**Eligibility – 570.201© Public Facilities and Improvements**  
**National Objective – 570.208 (a)(1) Low Moderate Income Area**

**Project #2 – Kamuela Elderly Housing – Solar Water Heating System**  
**Eligibility – 570.202 (b)(4)Energy Efficiency Improvements**  
**National Objective – 570.208 (a)(2) Limited Clientele**

**Project #3 – Planning and Administration**  
**Eligibility – 570.206 Program Administration**

**2. Activity Narrative:**

In addition to the Spreadsheet for Reporting Proposed CDBG-R Activities, grantees must provide a narrative for each activity describing how the use of the grantee’s CDBG-R funds will meet the requirements of Title XII of Division A and Section 1602 of ARRA. The grantee’s narrative must also state how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

**Project #1 – Hospice of Hilo – In-Patient Facility Site Improvements**

The non-profit Hospice of Hilo will utilize \$367,628 of CDBG-R funds along with \$191,129 of private funds to continue to construct on and off site infrastructure improvements not limited to installation of water and electrical utilities along with wastewater system to comply with local building and fire codes. This project will meet the CDBG-R priority of expending 50% of CDBG-R funds within the 120 days from the enactment of the ARRA. These site improvements are necessary in eventually constructing a 12-bed Hospice In-Patient Facility. As a result of this construction project, 6 full-time construction jobs will be created and 5 full-time construction jobs will be retained. In addition, once the project is fully completed, 41 permanent full-time jobs will be created in the County of Hawaii to care for annually approximately 300 low and moderate income persons.

**Project #2 - Kamuela Elderly Housing – Solar Water Heating System**

The non-profit Hawaii Island Community Development Corporation will utilize \$215,000 of CDBG-R funds to design and install solar water heating systems to 31 one-bedroom one bath units and 1 two bedroom one bath resident manager unit in the Kamuela Elderly Housing Project. All units are rented to low income seniors who receive rental assistance from the USDA RD521 program. In addition a community laundry facility building will also be upgraded with solar water system. This project will benefit 31 low income seniors in lowering and stabilizing their electrical utility expenses as well as conserving on energy usage in a more efficient manner. This project will benefit 100% low and moderate income seniors and result in 6-8 new full-time construction jobs.

### **Project #3 – Planning and Administration**

The OHCD will utilize 10% or \$64,736 of CDBG-R funds for general program administration.

**3. Jobs Created:** (Report the number of full- and part-time jobs estimated to be created and retained by the activity (including permanent, construction, and temporary jobs)).

#### **Project #1- Hospice of Hilo In-Patient Facility Site Improvements**

As a result of this construction project, 6 full-time construction jobs will be created and 5 full-time construction jobs will be retained but not limited to power equipment operators, laborers, masons, plumbers and electricians.

#### **Project #2 - Kamuela Elderly Housing – Solar Water Heating System**

It is estimated that at least 6-8 full-time construction jobs will be created but not limited to carpenters, laborers, electricians and plumbers along with indirect jobs for the producer of the solar water heating system and the material house supplying the supplies.

#### **Project #3 – Planning and Administration**

Two full-time CDBG staff personnel.

**4. Additional Activity Information:** (A description of how the activity will promote energy conservation, smart growth, green building technologies, or reduced pollution emissions, if applicable.)

#### **Project #2 - Kamuela Elderly Housing – Solar Water Heating System**

Currently the Kamuela Elderly Housing project has 33 hot water systems that will be converted/upgraded to solar water systems which will help reduce energy (kilowatts) usage for 31 seniors, 1 resident manager and a community laundry facility. The end result will be substantial savings in fossil fuel and utility expenses for 31 low income senior residents.

**5. Responsible Organization:** (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

#### **Project #1- Hospice of Hilo In-Patient Facility Site Improvements**

Brenda Ho  
Executive Director  
1011 Waianuenue Avenue  
Hilo, Hawaii 96720

**Project #2 - Kamuela Elderly Housing – Solar Water Heating System**

Keith Kato

Executive Director

100 Pauahi Street , #204

Hilo, Hawaii 96720

**Project #3 – Planning and Administration**

Stephen J. Arnett

Housing Administrator

50 Wailuku Drive

Hilo, Hawaii 96720

**6. PUBLIC COMMENT**

Provide a summary of public comments received to the proposed CDBG-R Substantial Amendment.

A public notice was published on May 22, 2009 in the Hawaii Tribune Herald and West Hawaii Today along with being post on the OHCD web site. The CDBG-R Substantial Amend was available at the OHCD and the Mayor’s Office in West Hawaii for 7 days from 5/22/09-5/28/09.

**Summary:**

**Response:**

# CDBG-R Substantial Amendment Grantee Checklist

*For the purposes of expediting review, HUD asks that applicants submit the following checklist along with the CDBG-R Substantial Amendment, Spreadsheet for Reporting Proposed CDBG-R Activities, and SF-424.*

## **Contents of a CDBG-R Action Plan Substantial Amendment**

Jurisdiction(s): County Of Hawaii Lead Agency: Office of Housing and Community Development Jurisdiction Web Address: <a href="http://www.co.hawaii.hi.us/directory/dir_housing.htm">www.co.hawaii.hi.us/directory/dir_housing.htm</a>	CDBG-R Contact Person: Susan Akiyama Address: 50 Wailuku Drive Telephone: (808) 961-8379 Fax: (808) 961-8685 Email: ohcdcdbg@co.hawaii.hi.us
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The elements in the substantial amendment required for the CDBG recovery funds are:

### ***A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES***

Does the submission contain a paper copy of the Spreadsheet for Reporting Proposed CDBG-R Activities?

Yes  No  Verification found on page **Page 1-5**

Does the submission include an electronic version of the Spreadsheet for Reporting Proposed CDBG-R Activities sent to the email box CDBG-R@hud.gov?

Yes  No  Date Spreadsheet was emailed: **Page 1**

Does the Spreadsheet for Reporting Proposed CDBG-R Activities include, for each activity:

- amount of funds budgeted for each activity, including CDBG-R funds, any additional Recovery Funds used and total activity budget,  
 Yes  No  Verification found on page(s) **Page 3**
- the Eligibility citation (eligibility regulatory cite or HCDA cite),  
 Yes  No  Verification found on page(s) **Page 3**
- the CDBG national objective citation,  
 Yes  No  Verification found on page(s) **Page 3**

**B. CDBG-R INFORMATION BY ACTIVITY**

Does the submission contain information by activity describing how the grantee will use the funds, including:

- a narrative for each activity describing how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit,  
Yes  No  Verification found on page(s) **Page 4**
- projected number of jobs created for each activity,  
Yes  No  Verification found on page(s) **Page 4**
- whether an activity will promote energy efficiency and conservation,  
Yes  No  Verification found on page(s) **Page 4**
- the name, location, and contact information for the entity that will carry out the activity,  
Yes  No  Verification found on page(s) **Page 4**
- evidence that no more than 10% of the grant amount will be spent on administration and planning,  
Yes  No  Verification found on page (s) **Page 4**
- evidence that no more than 15% of the grant amount will be spent on public services,  
Yes  No  Verification found on page (s) **N/A**
- evidence that at least 70% of the grant amount will benefit persons of low and moderate income,  
Yes  No  Verification found on page (s) **Page 3**

**C. PUBLIC COMMENT PERIOD**

Was the proposed action plan amendment published via the jurisdiction’s usual methods and on the Internet for no less than 7 calendar days of public comment?

Yes  No  Verification found on page(s) **Page 5**

Is there a summary of citizen comments included in the final amendment?

Yes  No  Verification found on page(s) **Page 5**

**D. CERTIFICATIONS**

The following certifications are complete and accurate:

- |   |   |                             |
|---|---|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying                         | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of jurisdiction             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan                 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan            | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (9) Following a plan                      | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

- |  |   |                             |
|--|---|-----------------------------|
| (10) Use of Funds  | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws                | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (13) Lead-based paint procedures                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with laws                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (15) Compliance with ARRA                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (16) Project selection                                       | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (17) Timeliness of infrastructure investments                | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (18) Buy American provision                                  | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (19) Appropriate use of funds for infrastructure investments | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (20) 70% of CDBG-R for LMI                                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Optional Certification

- |                  |                              |                             |
|------------------|------------------------------|-----------------------------|
| (21) Urgent Need | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|------------------|------------------------------|-----------------------------|

***D. STATE CERTIFICATIONS (NOT APPLICABLE)***

The following certifications are complete and accurate:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| (1) Affirmatively furthering fair housing                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace                                      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of State                                       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan                               | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (9) Consultation with Local Governments                      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws                | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (13) Compliance with laws                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with ARRA                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (15) Project selection                                       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (16) Timeliness of infrastructure investments                | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (17) Buy American provision                                  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (18) Appropriate use of funds for infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (19) 70% of CDBG-R for LMI                                   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Optional Certification

- |                  |                              |                             |
|------------------|------------------------------|-----------------------------|
| (20) Urgent Need | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|------------------|------------------------------|-----------------------------|