

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI'I
WATER BOARD MEETING
AGENDA**

MEETING DATE: June 19, 2007

PLACE: Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i

TIME: 10:00 a.m.

- 1) CALL TO ORDER - 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES -
 1. Minutes of the May 22, 2007, Public Hearing on the Proposed Operating Budget and Capital Improvements Budget for Fiscal Year 2007-2008 for the Department of Water Supply
 2. Minutes of the May 22, 2007, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Addendum requires Roll Call Vote)
- 5) SOUTH HILO:

A. MATERIAL BID NO. 2007-06, FURNISHING AND DELIVERING TEMPORARY POTABLE WATER STORAGE TANKS FOR THE DEPARTMENT OF WATER SUPPLY:

One bid was received and opened on June 8, 2007, at 3:00 p.m.; and following is the bid result:

Description	Bidder: Puna Water Services, Inc., dba Waterworks
Three (3) each 30,000-gallon potable water storage tanks each with 25 mil. HDPE liner (NSF 61 approved)	Bid Amount: \$28,500.00 Taxes & Fees: <u>1,187.59</u> Total Delivery Price: <u>\$29,687.59</u> Delivery Time: 60 calendar days

Funding to be through the Federal Emergency Management Agency (FEMA).

The sole bid was evaluated and determined reasonable.

RECOMMENDATION: It is recommended that the Board award the contract for MATERIAL BID NO. 2007-06, FURNISHING AND DELIVERING TEMPORARY POTABLE WATER STORAGE TANKS FOR THE DEPARTMENT OF WATER SUPPLY STOCK, to Puna Water Services, Inc., dba Waterworks, for their bid amount of \$29,687.59, and that either the Chairman or the Vice-Chairman be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel.

B. JOB NO. 2004-846, ALAHELENUI G. I. PIPELINE REPLACEMENT:

The contractor, William C. Loeffler Construction, Inc., has submitted a request for a contract time extension of forty (40) working days. The water system is complete and is currently in service. The request is due to the contractor needing to go back out to the site and complete resurfacing pavement within the Alahelenui Street right-of-way as required by the Department of Public Works (DPW) and per the contract. The contractor's on-site personnel confused the additional paving to be the normal trench repair paving and demobilized, thinking the job was complete. DPW's inspector checked with DPW engineers and confirmed that the contractor will be required to complete the job and go back and finish the resurfacing of the pavement per DWS plans and specifications for the project.

This would be the second time extension to the contract. The previous extension is as follows:

- First time extension request - nineteen (19) working days (12 rainout days and a 7-day delay caused by DWS personnel's limited ability to be present at the site to witness performance of certain procedures.)

If approved, the contract completion date will be extended from May 24, 2007, until July 23, 2007. Engineering staff has reviewed the request and finds that the 40-working day extension is necessary to complete the project.

RECOMMENDATION: It is recommended that the Board grant this extension of contract time of forty working days, to William C. Loeffler Construction, Inc., for JOB NO. 2004-846, ALAHELENUI G. I. PIPELINE REPLACEMENT.

6) NORTH KONA:

A. JOB NO. 2004-839, CONSTRUCTION OF THE KEOPU-PUUHONUA PRODUCTION WELL AND 1.0 MG RESERVOIR:

Bids for this project were opened on June 8, 2007, at 2:00 p.m.; and following are the bid results:

Bidder	Amount
Isemoto Contracting Co., Ltd.	\$4,901,967.00
Primatech Construction Inc.	\$6,917,665.00

Project Scope: This project consists of outfitting a well including controls, control building and appurtenant piping/equipment and constructing a 1.0 MG reservoir.

Project Cost:

1) Low Bidder (Isemoto Contracting Co., Ltd.)	\$ 4,901,967.00
2) Construction Contingency (~10%)	\$ 488,033.00
Total Construction Cost:	<u>\$ 5,390,000.00</u>

Funding for this project will be from the DWS C.I.P. Budget. The contractor will have 360 calendar days to complete this project.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2004-839, CONSTRUCTION OF THE KEOPU-PUUHONUA PRODUCTION WELL AND 1.0 MG RESERVOIR, to the lowest responsible bidder, Isemoto Contracting Co., Ltd., for their bid amount of \$4,901,967.00 plus \$488,033.00 in construction contingency for a total contract amount of \$5,390,000.00, and that either the Chairman or the Vice-Chairman be authorized to sign the contract subject to review as to form and legality of the contract by Corporation Counsel.

B. JOB NO. 2002-806, MAMALAHOA HIGHWAY WATERLINE IMPROVEMENTS – PHASE 2:

The contractor, Isemoto Contracting Co., Ltd, has requested a contract time extension of 180 calendar days. Construction of the project has been delayed due to revisions to the project plans, scope of work, and project scheduling. The contractor could not proceed with construction until the Department determined the appropriate design and sequencing of construction for the project.

This would be the second time extension to the contract. The first time extension request was for 180 calendar delays due to consultant's preparation of additional plans and specifications for addition of inlet control units and check valves at Holualoa #1 and Kahaluu #1 tank sites, which were not included in the original plans, and the contractor's additional time required for installation of same. There were also delays in review and revisions to submittals for the project.

If approved, the contract completion date will be extended from June 3, 2007, to November 30, 2007. Engineering staff has reviewed the request and finds that the 180 calendar days are justified.

RECOMMENDATION: It is recommended that the Board grant this extension of contract time of 180 calendar days to Isemoto Contracting Co., Ltd., for JOB NO. 2002-806, MAMALAHOA HIGHWAY WATERLINE IMPROVEMENTS – PHASE 2.

7) KA'U:

A. JOB NO. 2005-873, CONSTRUCTION OF NĀ'ĀLEHU DEEPWELL MCC BUILDING:

Bids for this project were opened on June 8, 2007, at 2:30 p.m.; and following are the bid results:

Bidder	Amount
Site Engineering, Inc.	\$809,433.65
Isemoto Contracting Co., Ltd.	\$817,075.00 *Corrected amount

Project Scope: This project consists of replacing the existing MCC (Motor Control Center) building and electrical appurtenances for the existing deepwell.

Project Cost:

1) Low Bidder (Site Engineering, Inc.)	\$809,433.65
2) Construction Contingency	<u>90,566.35</u>
Total Construction Cost:	<u>\$900,000.00</u>

Funding for this project will be from the Operations Budget. The engineering estimate for this project is \$600,000.00.

The contractor will have 180 calendar days to complete this project.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2005-873, CONSTRUCTION OF NĀ'ĀLEHU DEEPWELL MCC BUILDING, to the lowest responsible bidder, Site Engineering, Inc., for their bid amount of \$809,433.65 plus \$90,566.35 in construction contingency for a total contract amount of \$900,000.00, and that either the Chairman or the Vice-Chairman be authorized to sign the contract, subject to review as to form and legality of the contract by Corporation Counsel.

8) MISCELLANEOUS:

A. DEDICATION OF WATER SYSTEMS:

The Department has received the following documents for action by the Water Board. The water systems have been constructed in accordance with the Department's standards and are in acceptable condition for dedication.

1. **GRANT OF EASEMENT AND BILL OF SALE
INDEMNIFICATION AGREEMENT
DEED** (for 3-Tank Sites)
BILL OF SALE (for 3-Tank Sites)
Hokuli'a, Phase 1, Package 1
Subdivision Application No. 98-124
Grantor: 1250 Oceanside Partners
TMK: (3) 8-1-004: Portion 003
E.W.O.: 2001-049
Lots: 284
Facilities Charge: \$ 952,876.00
Final Inspection Date: _____
Water System Cost: \$3,721,569.00
Zoning: A-1A
Date Paid: 9/17/99

2. **GRANT OF EASEMENT AND BILL OF SALE**
Grantor/Seller: Wainani 42, LLC
TMK: (3) 7-3-010:027 (por.) and (3) 7-3-010:049 (por.) Tank Site
E.W.O.: 2006-063
Final Inspection Date: _____
Water System Cost: _____

3. **BILL OF SALE**
Alii Drive Waterline Improvements
Seller: Pacific Monarch Resorts, Inc.
TMK: (3) 7-5-018:011, 078 & 080 (SMA-98-7)
E.W.O.: 2006-064
Facilities Charge: \$160,690.00 (CAF: \$14,500.00) Date Paid: 6/05/07
Final Inspection Date: 9/28/2006
Water System Cost: \$98,844.00

4. **GRANT OF EASEMENT**
For Water Meter Purposes
Grantor: Pacific Monarch Resorts, Inc.
TMK: (3) 7-5-018:011

RECOMMENDATION: It is recommended that the Water Board accept these documents subject to the approval of the Corporation Counsel and that either the Chairman or the Vice-Chairman be authorized to sign the documents.

B. REVISED TABLE OF ORGANIZATION FOR THE OPERATIONS DIVISION:

1. Currently, the Operations Division in Hilo has only one (1) Equipment Operator II position, which is filled. There are instances when the Equipment Operator II is on a project and the need arises for a second Equipment Operator II to deliver material to other districts with a dump truck. In order to fairly compensate the employee who drives the dump truck to deliver the materials, a second Equipment Operator II position needs to be created to be used on an as-needed basis. The employee would then be compensated financially if it is a higher position that he currently is in, as well as given credit for time served as an Equipment Operator II for promotional considerations.
2. Currently, the Operations Division is having difficulty filling the vacant Water Plant Electrician-Mechanic positions in Kona and Waimea due to a lack of qualified applicants with industrial electricity skills. In order to develop a trade progression/apprentice program to allow the Department to train and develop qualified applicants in-house, additional Water Plant Electrician-Mechanic Helper positions must be created. It is proposed to create an additional five (5) Water Plant Electrician-Mechanic Helper positions (1 - Hilo Baseyard, 2 - Waimea Baseyard, 2 - Kona Baseyard), so that a trade progression/apprenticeship program may be developed.

RECOMMENDATION: It is recommended that the Board approve the creation of an additional Equipment Operator II position for the Hilo Baseyard and a total of five (5) Water Plant Electrician-Mechanic Helper positions for the Hilo, Waimea, and Kona Baseyards as outlined above.

C. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by the Department (see attached). Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

D. DEPARTMENT OF WATER SUPPLY PROPOSED OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR FISCAL YEAR 2007-2008:

The proposed Operating and Capital Improvement Budgets for Fiscal Year 2007-2008 were published in the newspapers for presentation at the Public Hearing held on May 22, 2007, at 9:30 a.m.

RECOMMENDATION: It is recommended that the Board approve the proposed Operating and Capital Improvement Budgets for the Fiscal Year 2007-2008.

E. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

F. MANAGER'S REPORT:

- 1) The Manager will provide the status of the Palani Road Transmission Waterline project.
- 2) The Manager will provide a status of the Waimea Clearwater Reservoir Repair.
- 3) The Manager will provide a status of the Hawaiian Ocean View exploratory well.
- 4) The Manager will provide a status of the Kona Water Quality.
- 5) The Manager will provide an update on negotiations with Kamehameha Investment Corporation.
- 6) The Manager will provide an update on drought conditions in specific districts.

G. **CHAIRMAN'S REPORT:**

Chairman to provide comments and/or information relating to matters of concern to the Water Board.

9) **ANNOUNCEMENTS:**

1. **Next Meeting:**

The next meeting of the Water Board will be held on July 24, 2007, 10:00 a.m., in the Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i.

10) **STATEMENTS FROM THE PUBLIC**

11) **ADJOURNMENT**

The meeting place is accessible to persons with disabilities. If you require use of an auxiliary aid or other access accommodation, please contact Doreen Shirota at 961-8050 as soon as possible or at least 5 days prior to the meeting.

The Department of Water Supply is an Equal Opportunity provider and employer.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.