

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI'I
WATER BOARD MEETING
AGENDA**

MEETING DATE: June 24, 2008

PLACE: Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i

TIME: 10:00 a.m.

- 1) CALL TO ORDER - 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES - Minutes of the May 27, 2008, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(**Note: Addendum requires Roll Call Vote**)
- 5) SOUTH HILO:

A. WAIAKEA OFFICE PLAZA LEASE AMENDMENT – JUDICIARY CONTRACT NO. J04205:

The Judiciary, State of Hawai'i, is a tenant at the Waiakea Office Plaza leasing 11,544 square feet of office space. They occupy the entire lower level of the building plus a 876-square foot office on the upper level. This lease amendment extends the term of the lease until Judiciary's move into their new office building and increases lease rent from \$2.166 to \$3.00 per square foot as follows: July 1, 2008, to December 31, 2008 (month to month) - \$34,632.00 per month. Common area maintenance comprises \$1.30 of the square foot rate, with office rent making up the remaining \$1.70.

RECOMMENDATION: The Department recommends approving Judiciary Lease Amendment to Contract No. J04205 and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to approval of Corporation Counsel as to form and legality.

B. JOB NO. 2006-893, WAIAKEA OFFICE PLAZA COVERED WALKWAY:

Due to delays beyond the control of the contractor related to processing the building permit, staff and the contractor (Heartwood Pacific LLC) have discussed and agreed that a 90-calendar day time extension is reasonable. This is the first time extension request.

RECOMMENDATION: It is recommended that the Board approve a contract time extension of ninety (90) calendar days from July 15, 2008, to October 14, 2008, for JOB NO. 2006-893, WAIAKEA OFFICE PLAZA COVERED WALKWAY.

6) SOUTH KONA:

A. **HOOKENA STANDPIPE PURCHASE:**

For discussion on the on-going negotiations for the purchase of the Hookena Standpipe facility.

Executive Session

The Board anticipates convening an Executive Session for the purpose conferring with the Board's attorney per HRS 92-4, HRS 92-5(4) on questions and issues pertaining to the Board's powers, duties, and liabilities, and 92-5(3) to discuss and deliberate regarding the negotiations on the acquisition of public property.

7) MISCELLANEOUS:

A. **PROFESSIONAL SERVICES AGREEMENT:**

Professional Services Agreement contracts for the following Department of Water Supply projects are currently being processed. However, the projects are not listed on the Department's current 5-year Capital Improvement Projects list.

- 1) Waimea Treatment Plant Compliance Upgrades Phase I, consists of studying the necessary upgrades to meet EPA and DOH water quality rules and to develop a master plan.
Consultant: To be determined
Fee: \$100,000.00 (estimate, subject to negotiation)
- 2) Kahaluu Shaft Electrical Renovation consists of replacing obsolete MCC components and building for four shaft pumps.
Consultant: To be determined
Fee: \$90,000.00 (estimate, subject to negotiation)

RECOMMENDATION: It is recommended that the Board approve the new projects, the professional services contracts, subject to results of the procurement process, and that either the Chairperson or the Vice-Chairperson be authorized to sign the documents, subject to approval of our Corporation Counsel.

B. **CLAIM AGAINST THE COUNTY BY HARTFORD INSURANCE RE: ELTON AND MARY YOSHIDA:**

Hartford Insurance (Elton and Mary Yoshida)

Request for Executive Session

The purpose of this meeting is to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, and liabilities, as authorized by Hawai'i Revised Statutes, Section 92-4 and 92-5(a)(4).

C. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department (see attached). Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

D. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

E. WATER RATE STUDY:

For discussion by the Water Board on results of the final report.

F. MANAGER'S REPORT:

- 1) The Manager will provide the status of the Palani Road Transmission Waterline project.
- 2) The Manager will provide a status of the Hawaiian Ocean View exploratory well.
- 3) The Manager will provide a status of the Kona Water Quality.
- 4) The Manager will provide an update on negotiations with Kamehameha Investment Corp.
- 5) Service Retirement - Aldreen Reynolds, effective June 1, 2008

G. CHAIRPERSON'S REPORT:

Chairperson to provide comments and/or information relating to matters of concern to the Water Board.

8) ANNOUNCEMENTS:

1. **Next Meeting:**

The next meeting of the Water Board will be held on July 22, 2008, 10:00 a.m., in the Hilo Operations Center, 889 Leilani Street, Hilo, Hawai'i.

9) STATEMENTS FROM THE PUBLIC

10) ADJOURNMENT

The meeting place is accessible to persons with disabilities. If you require use of an auxiliary aid or other access accommodation, please contact Doreen Shiota at 961-8050 as soon as possible or at least 5 days prior to the meeting.

The Department of Water Supply is an Equal Opportunity provider and employer.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.