

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI'I
WATER BOARD MEETING
AGENDA**

MEETING DATE: July 22, 2008

PLACE: Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i

TIME: 10:00 a.m.

- 1) CALL TO ORDER - 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES - Minutes of the June 24, 2008, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(**Note: Addendum requires Roll Call Vote**)
- 5) NORTH KONA:

A. JOB NO. 2007-919, CONSTRUCTION OF EARTHQUAKE DAMAGED TANK REPAIRS, COUNTY OF HAWAI'I, STATE OF HAWAI'I, FEMA-1644-DR-HI, FIPS NO. 001-UVKJ8-00, GROUP #1 (NORTH KONA):

Bids were opened on July 10, 2008; and following are the bid results:

Bidder	Amount
Isemoto Contracting Co., Ltd.	\$1,525,595.00*
Willocks Construction Corp.	\$1,573,081.00
Abhe & Svoboda, Inc.	\$1,830,250.00

Project Scope: This project consists of repairs to 5 concrete reservoirs that sustained damage during the October 15, 2006, Kiholo Bay Earthquake. The scope of work generally includes repair of the interior base seal, construction of a concrete shear ring around the base of the tank (seismic upgrade to Seismic Zone 4), and installation of temporary storage tanks and bypass systems to provide service during repairs.

*Please note there were errors in the low bidder's proposal; however, the errors will not affect the bid award. The low bidder's total bid amount, due to the errors, will be adjusted to \$1,523,095.00. The contractor has been informed of the adjustment and they do not have any objection. Therefore, the project cost will be as follows:

Project Cost:

1) Low Bidder (Isemoto Contracting Co., Ltd.)	\$1,523,095.00
2) Construction Contingency (10%)	<u>\$152,309.50</u>
Total Construction Cost:	<u>\$1,675,404.50</u>

Funding for this project will initially be from DWS C.I.P. budget; however, DWS will be pursuing reimbursement from the Federal Emergency Management Agency (FEMA) for up to 75% of the actual construction costs.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2007-919, EARTHQUAKE DAMAGED TANK REPAIRS, GROUP #1 (N. KONA), FEMA-1664-DR-HI, to the lowest responsible bidder, Isemoto Contracting Co., Ltd., for their bid amount of \$1,523,095.00 plus \$152,309.50 for construction contingency for a total contract amount of \$1,675,404.50 and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality of the contract by Corporation Counsel.

6) **MISCELLANEOUS:**

A. **REQUEST FOR ADJUSTMENT OF WATER BILL:**

See attached Petition to the Board by Ms. Susan Thomas on behalf of Mr. Miles Kawasaki. Ms. Thomas is requesting a water leak adjustment for Mr. Miles Kawasaki for which no provision for adjustment is contained in our Rules and Regulations. Ms. Thomas and Mr. Kawasaki will address the Water Board asking for an adjustment to Mr. Kawasaki's bill based on unusual and extenuating circumstances.

B. **DEDICATION OF WATER SYSTEMS:**

The Department received the following documents for action by the Water Board. The water systems have been constructed in accordance with the Department's standards and are in acceptable condition for dedication.

1. **GRANT OF EASEMENT AND BILL OF SALE**

Subdivision Application No. 06-000368

Grantor/Seller: Kaumana 18 Associates, LLC

TMK: (3) 2-5-005:171

E.W.O.: 2008-014

Lots: 13 and 1-Road Lot

Zoning: CN-40, Ag-1a

Facilities Charge: \$67,190.00

Paid: 11/08/06

Final Inspection Date: 6/25/08

Water System Cost: \$95,600.00

2. **GRANT OF EASEMENT AND BILL OF SALE**

Grantor/Seller: Thomas K. Kaulukukui, Jr., Patrick K.S.L. Yim, and

Claire L. Asam, Trustees of the Queen Lili'uokalani Trust

GRANT OF EASEMENT AND BILL OF SALE

Grantor/Seller: Target Corporation

Subdivision Application No. 05-000178

TMK: (3) 7-4-008:002

E.W.O.: 2008-022

Lots: 5
Facilities Charge: \$ N/A
Final Inspection Date: 7/11/08
Water System Cost: \$350,813.00

Zoning: MCX-20
Paid: Previously paid from a 500-Units account

3. BILL OF SALE

Seller: Kanu O Ka' Āina Learning Ohana
TMK: (3) 6-4-001 and 6-4-031
E.W.O.: 2008-056
Facilities Charge: *Not Applicable*
Final Inspection Date: 7/03/08
Water System Cost: \$190,797.00

RECOMMENDATION: It is recommended that the Water Board accept these documents subject to the approval of the Corporation Counsel and that either the Chairperson or the Vice-Chairperson be authorized to sign the documents.

C. REALLOCATION REQUEST FOR MECHANICAL REPAIRER POSITION, HC NO. WS-02303:

The existing duties of the Mechanical Repairer position, is that the person is responsible for the repair and maintenance of the Department's small tools and equipment. It is proposed that this position be reallocated to an Automotive Mechanic II position so that the person is able to also repair and maintain the Department's fleet of vehicles. Presently, the Department is sending out its vehicles for minor service and repairs; and it would be more efficient and cost effective to do some of this work in-house. The present Mechanical Repairer is qualified to perform the duties as an Automotive Mechanic II.

It is also proposed to create an Automotive Repair series. This would include the creation of an Automotive Mechanic I and Automotive Mechanic Helper positions that would be working directly under the supervision of the Automotive Mechanic II.

RECOMMENDATION: It is recommended that the Board approve the creation of an Automotive Mechanic Series, which would include the reallocation of the Mechanical Repairer position to an Automotive Mechanic II position and the creation of the Automotive Mechanic I and Automotive Mechanic Helper positions to enable more efficient and cost-effective in-house vehicle repair.

D. REVISED TABLE OF ORGANIZATION FOR THE OPERATIONS DIVISION:

Presently, the Unaccounted Water Program Section of the Operations Division consists of three (3) positions, which are located in Hilo. Due to the rising cost of energy, it is proposed that two positions be added to the section. This would be adding a Water Service Investigator I position in Hilo and in Kona. Adding these positions would provide the Department greater coverage of the island in locating major leaks and monitoring the various water systems. Repairing major leaks in our water system greatly reduces the amount of water

that needs to be pumped from our deepwells, thus saving the electrical costs associated with the pumping of the water and thus conserving energy.

RECOMMENDATION: It is recommended that the Board approve the creation of two (2) Water Service Investigator I positions that are to be located in Hilo and Kona.

E. **POWER COST ADJUSTMENT CLAUSE:**

This item is for discussion as requested at the last Water Board Meeting. Currently, a revised power cost charged is allowed July 1st of each year.

Power cost charge changes are determined by calculating the sum of the budgeted unit power cost for the upcoming fiscal year and the difference (plus or minus) between the actual unit power cost incurred during the 12-month period ending March 31st. Any revision to this Power Cost Adjustment Clause will require appropriate public hearings.

F. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department (see attached). Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

G. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

H. **WATER RATE STUDY:**

For discussion by the Water Board on results of the final report.

I. **MANAGER'S REPORT:**

- 1) The Manager will provide the status of the Palani Road Transmission Waterline project.
- 2) The Manager will provide a status of the Hawaiian Ocean View exploratory well.
- 3) The Manager will provide a status of the Kona Water Quality.
- 4) The Manager will provide an update on negotiations with Kamehameha Investment Corp.
- 5) Employee of the Quarter Presentation

J. **CHAIRPERSON'S REPORT:**

Chairperson to provide comments and/or information relating to matters of concern to the Water Board.

7) ANNOUNCEMENTS:

1. **Next Meeting:**

The next meeting of the Water Board will be held on August 26, 2008, 10:00 a.m., in the Royal Kona Resort, Resolution Room, 75-5852 Alii Drive, Kailua-Kona, Hawai'i.

8) STATEMENTS FROM THE PUBLIC

9) ADJOURNMENT

The meeting place is accessible to persons with disabilities. If you require use of an auxiliary aid or other access accommodation, please contact Doreen Shirota at 961-8050 as soon as possible or at least 5 days prior to the meeting.

The Department of Water Supply is an Equal Opportunity provider and employer.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.