

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

MEETING DATE: July 24, 2007

PLACE: Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai‘i

TIME: 10:00 a.m.

- 1) CALL TO ORDER - 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES - Minutes of the June 19, 2007, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(**Note: Addendum requires Roll Call Vote**)
- 5) PUBLIC INFORMATION AND EDUCATION SPECIALIST

Introduction of the Department’s new Public Information and Education Specialist.

- 6) SUMMER INTERN PROGRAM:

Introduction of Summer Intern Program employees.

- 7) HAMAKUA:

A. **JOB NO. 2005-866, AHUALOA WELL DEVELOPMENT – PHASE 1:**

The contractor, Water Resources International, Inc., has requested a time extension of 63 calendar days to extend the project completion date from July 29, 2007, to September 30, 2007. The reason for the time extension is due to delays in obtaining the well construction permit from the State of Hawai‘i, Department of Land and Natural Resources, Commission on Water Resource Management, and because the well required an additional 110 feet of drilling beyond the depth specified. Please see the attached letter from the contractor requesting the time extension.

This is the contractor’s first time extension request. Engineering staff has reviewed this request and finds that it is justified. If approved, the contract completion date will be extended from July 29, 2007, to September 30, 2007.

RECOMMENDATION: It is recommended that the Board grant this extension of contract time of 63 calendar days to Water Resources International, Inc., for JOB NO. 2005-866, AHUALOA WELL DEVELOPMENT – PHASE 1.

8) NORTH KONA:

A. **JOB NO. 2003-834 (REVISED), CONSTRUCTION OF THE KONA BASEYARD IMPROVEMENTS:**

Attached is a copy of a letter dated July 12, 2007, from Central Construction, Inc., requesting an extension of contract time to secure the building permit for the project.

This is the contractor's second time extension request. The first time extension (64 calendar days) was for securing a building permit, which extended the contract from May 11, 2007, to July 14, 2007. Staff has evaluated this request and finds that the 60-calendar day extension is justified.

RECOMMENDATION: It is recommended that the Water Board grant Central Construction, Inc., a 60-calendar day extension for JOB NO. 2003-834 (REVISED), CONSTRUCTION OF THE KONA BASEYARD IMPROVEMENTS, from July 14, 2007, to September 12, 2007.

B. **WAIAHA SOUTH AND WAIAHA NORTH DEVELOPER'S AGREEMENTS:**

The developers of the Waiaha South and Waiaha North Water Systems, WAIAHA SYSTEM, LLC, and WAIAHA SYSTEM II, LLC, (Developers) have been identified, including all parcels involved and the actual number of units allocated to each parcel. All parcels identified are within the boundaries set forth in the Developers Agreement and will benefit directly from the improvements specified in the Agreement.

The Developers have been identified within the 120 days from the March 27, 2007, Water Board Meeting. Staff has reviewed the parcels and water units and finds it acceptable as to the requirements of the proposed Agreement. Staff is reviewing the construction costs of the required improvements. Construction plans must be reviewed and approved prior to the actual Agreement being finalized.

RECOMMENDATION: It is recommended that the Water Board agree to the list of parcels and number of units assigned to each parcel and that either the Chairman or the Vice-Chairman be authorized to execute the final Agreements subject to approval by Corporation Counsel.

C. **JOB NO. 2006-891, KAHALU'U SHAFT PUMPS CASING MODIFICATION:**

This project consists of modifying four (4) pump casings to eliminate the existing perforated casing sections and the periodic necessity of cleaning the corrosion from these sections. An additional benefit, of the modification, is the elevated pump water intake which will be in the zone of lower chloride content water, which should result in better water quality.

One bid was received from Beylik Drilling & Pump Service, Inc., for \$725,117.74, dated May 3, 2007. This bid contained an exception to the specifications and suggestions on ways to reduce the bid by altering and deleting the project's scope of work.

After negotiation, the bid was reduced to \$599,682.62 by incorporating the changes suggested by the bidder.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2006-891, KAHALUU SHAFT PUMPS CASING MODIFICATION, to Beylik Drilling & Pump Service, Inc., for their bid amount of \$599,682.62, plus \$50,317.38 in contingency, for a total contract price of \$650,000.00, and that either the Chairman or the Vice-Chairman be authorized to sign the contract, subject to review as to form and legality of the contract by Corporation Counsel.

9) MISCELLANEOUS:

A. DEDICATION OF WATER SYSTEMS:

The Department has received the following documents for action by the Water Board. The water systems have been constructed in accordance with the Department's standards and are in acceptable condition for dedication.

1. **GRANT OF EASEMENT AND BILL OF SALE
INDEMNIFICATION AGREEMENT**

DEED (for 3-Tank Sites)

BILL OF SALE (for 3-Tank Sites)

Hokuli'a, Phase 1, Package 1

Subdivision Application No. 98-124

Grantor: 1250 Oceanside Partners

TMK: (3) 8-1-004: Portion 003

E.W.O.: 2001-049

Lots: 284

Facilities Charge: \$ 952,876.00

Final Inspection Date: _____

Water System Cost: \$3,721,569.00

Zoning: A-1A

Date Paid: 9/17/99

2. **GRANT OF EASEMENT AND BILL OF SALE**

Grantor/Seller: Wainani 42, LLC

TMK: (3) 7-3-010:027 (por.) and (3) 7-3-010:049 (por.) Tank Site

E.W.O.: 2006-063

Final Inspection Date: _____

Water System Cost: _____

3. **INDEMNIFICATION AGREEMENT**

MAKALEI ESTATES SUBDIVISION

Owner: Makalei Estates Community Association

Tax Map Key: (3) 7-2-015:086 portions

RECOMMENDATION: It is recommended that the Water Board accept these documents subject to the approval of the Corporation Counsel and that either the Chairman or the Vice-Chairman be authorized to sign the documents.

B. WATER USE AND DEVELOPMENT PLAN:

Status and briefing to be provided by staff.

C. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by the Department (see attached). Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

D. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

E. **AMERICAN SAVINGS BANK ACCOUNT:**

The Department plans to transfer its primary checking account to American Savings Bank and requires adoption of a corporate resolution by the Water Board in order to do so. See a copy of the Resolution of Corporation in the materials provided to Water Board. The bulk of the Department's deposit and disbursement activity will be made into and out of this account, which will earn a substantially higher rate of return than the existing account at First Hawaiian Bank.

RECOMMENDATION: The Department recommends adoption of the corporate resolution authorizing the indicated employees to open accounts, and deposit and withdraw funds.

F. **REVISION OF DEPARTMENT'S LOGO:**

For discussion and/or action.

G. **MANAGER'S REPORT:**

- 1) The Manager will provide the status of the Palani Road Transmission Waterline project.
- 2) The Manager will provide a status of the Waimea Clearwater Reservoir Repair.
- 3) The Manager will provide a status of the Hawaiian Ocean View exploratory well.
- 4) The Manager will provide a status of the Kona Water Quality.
- 5) The Manager will provide an update on negotiations with Kamehameha Investment Corporation.
- 6) The Manager will provide an update on the Memorandum of Agreement for the use of the State Department of Agriculture's Pu'u Kapu Well.
- 7) The Manager will provide an update on drought conditions in specific districts.
- 8) Hawaii Water Works Association (HWWA) 2007 Annual Conference - October 3 to 5, 2007, Sheraton Waikiki Hotel, Oahu, Hawai'i
- 9) Employee of the Quarter Presentation (second quarter 2007)

H. **CHAIRMAN'S REPORT:**

Chairman to provide comments and/or information relating to matters of concern to the Water Board.

10) **ANNOUNCEMENTS:**

1. **Next Meeting:**

The next meeting of the Water Board will be held on August 28, 2007, 10:00 a.m., in the Royal Kona Resort, Resolution Room, 75-5852 Alii Drive, Kailua-Kona, Hawai'i.

11) **STATEMENTS FROM THE PUBLIC**

12) ADJOURNMENT

The meeting place is accessible to persons with disabilities. If you require use of an auxiliary aid or other access accommodation, please contact Doreen Shirota at 961-8050 as soon as possible or at least 5 days prior to the meeting.

The Department of Water Supply is an Equal Opportunity provider and employer.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai‘i 96720.