

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI'I
WATER BOARD MEETING
AGENDA**

MEETING DATE: November 28, 2006

PLACE: Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i

TIME: 10:00 a.m.

- 1) CALL TO ORDER - 10:00 a.m.
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES - Minutes of October 24, 2006, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Addendum requires Roll Call Vote)
- 5) NORTH AND SOUTH KOHALA:

A. JOB NO. 2006-888, NON-REVENUE WATER LOSS PHASE II:

The Department requests \$12,994.71 to locate the post October 15, 2006, earthquake pipeline leaks in the North and South Kohala and Waimea districts. The original contract work was done prior to the earthquake. The additional work will allow DWS to provide FEMA evidence of earthquake damage to our pipelines. As a result, FEMA will provide reimbursement for those repairs.

RECOMMENDATION: It is recommended that the Board approve funds for the additional work of \$12,994.71 for JOB NO. 2006-888, NON-REVENUE WATER LOSS PHASE II, to TK Process HI, LLC, and that either the Chairman or the Vice-Chairman be authorized to sign the change order, subject to review as to form and legality by Corporation Counsel. If approved, the new contract amount would be \$220,083.91, which will be covered in the 2006-2007 Operations Budget under "Contractual Services."

6) NORTH KONA:

A. JOB NO. 2003-834 (REVISED), CONSTRUCTION OF THE KONA BASEYARD FACILITY IMPROVEMENTS:

Bids were opened on November 9, 2006; and following are the bid results:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Total Bid</u>
1. Central Construction, Inc.	\$156,073.00	\$36,440.00	\$192,513.40
2. Ed Higa General Contractor	\$164,222.00	\$28,500.00	\$192,722.00
3. Isemoto Contracting Co., Ltd.	\$241,600.00	\$101,400.00	\$343,000.00
4. Site Engineering, Inc.	\$202,400.00	\$63,000.00	\$265,400.00

Project Scope:

This project consists of renovating and enclosing an existing garage building at the Department of Water Supply Baseyard complex in North Kona to provide additional work space for our employees. The Base Bid involves enclosing the building and installing mechanical and incidental equipment only. Alternate No. 1 involves constructing interior partitions, flooring, and ceiling. The project scope of work excludes all electrical work, which will be completed by Department of Water Supply personnel.

Project Cost:

1) Low Bidder (Central Construction, Inc.)	-	\$192,513.40 (Base Bid plus Alternate No. 1)
2) Construction Contingency (8%)	-	<u>15,486.60</u>
Total Construction Cost:	-	<u>\$208,000.00</u>

Funding for this project will be from Department of Water Supply Capital Improvement Project (CIP). The contractor will have 90 calendar days to complete this project.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2003-834 (REVISED), CONSTRUCTION OF THE KONA BASEYARD FACILITY IMPROVEMENTS, to the lowest responsible bidder, Central Construction, Inc., for their bid amount of \$192,513.40 (Base Bid plus Alternate No. 1 bid amounts) plus \$15,486.60 in construction contingency for a total contract amount of \$208,000.00, and that either the Chairman or the Vice-Chairman be authorized to sign the contract, subject to review as to form and legality of the contract by Corporation Counsel.

B. KONA HOSPITAL WATER SERVICE:

Discussion and course of action regarding water service to the Kona Hospital.

C. JOB NO. 2001-790, CONSTRUCTION OF THE KONA COASTVIEW/WONDER VIEW SUBDIVISION WATER SYSTEM IMPROVEMENTS:

The Department respectfully requests that Isemoto Contracting Co., Ltd., be granted a time extension of 90 calendar days so they may remove the remaining service laterals of existing Department of Water Supply customers, including Matsumoto Water Co. (anticipated meter removal, December 11, 2006). The delay is due to the number of existing customers not switched over and the Department giving them proper and adequate notice to switch over. The contractor shall work to remove the old service laterals that are not within the Kona Coastview/Wonder View Subdivisions and complete the final requirements of their contract by February 28, 2007. This is the fourth time extension request.

- The first time extension request granted 92 calendar days to overexcavate and place additional structural backfill for the lava tubes encountered at Reservoir Site Nos. 1 and 2. This first time extension extended the contract completion date from March 29, 2006, to June 29, 2006.
- The second time extension request granted 90 calendar days to re-pave the roads and therefore, extending the contract completion date from June 29, 2006, to September 27, 2006.
- The third time extension request granted 64 calendar days for Department of Water Supply to relocate their existing services to the new meters fronting the respective properties.

RECOMMENDATION: It is recommended that the Board grant Isemoto Contracting, Co., Ltd., this extension of contract time of 90 calendar days for JOB NO. 2001-790, CONSTRUCTION OF THE KONA COASTVIEW/WONDER VIEW SUBDIVISION WATER SYSTEM IMPROVEMENTS, from November 30, 2006, to February 28, 2007.

D. MATSUMOTO WATER COMPANY:

By request of Water Board Member Goya, this Agenda item is to discuss the delinquent account.

E. IRRIGATION AGREEMENT – SONNY VENTURES, LLC:

Sonny Ventures, LLC, is requesting irrigation meters for two (2) landscape parcels within their Lokahi Makai Phase 2 development in which the water system has been constructed and dedicated to the Water Board. The Agreement specifies the terms and conditions for two (2) water meters for one (1) unit each.

RECOMMENDATION: It is recommended that the Board approve this Agreement and authorize either the Chairman or the Vice-Chairman to sign the document subject to approval of the document for form and legality by Corporation Counsel.

7) MISCELLANEOUS:

A. DEDICATION OF WATER SYSTEMS:

The Department received the following documents for action by the Water Board. The water systems have been constructed in accordance with the Department’s standards and are in acceptable condition for dedication.

1. GRANT OF EASEMENT AND BILL OF SALE

WAIMEA PARKSIDE SUBDIVISION

Subdivision Application No.: 2005-0039

Grantor: Waimea Parkside, LLC

TMK: (3) 6-5-004:029, 030 & 050

E.W.O.: 2006-069

Lots: 3 existing plus 37 additional = 40 Total Zoning: RS-7.5

Facilities Charge: \$205,880.00 Paid: 7/03/2006

Final Inspection Date: July 12, 2006

Water System Cost: \$233,935.00

C. EQUIPMENT BID NO. 2006-09, SALE OF USED DRILL RIG AND APPURTENANCES FROM THE DEPARTMENT OF WATER SUPPLY:

Attached is a letter from Mr. Richard A. Lopes Jr., Relo Construction Inc., regarding this equipment bid, which was awarded at the October 24, 2006, Water Board Meeting. Mr. Lopes requested that his letter be placed on the agenda for consideration.

D. WATER RATE STUDY:

Discussion on proposed topics that the Water Board would like to be addressed or discussed at the January 2007 Water Board Meeting presentation by R. W. Beck, Inc.

E. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by Department (see attached). Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

F. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

G. MANAGER'S REPORT:

- 1) The Manager will provide a report/update of the construction/status of the Kona Coastview/Wonderview Improvement District project.
- 2) The Manager will provide a report on Kona water quality and various steps being undertaken to improve said water quality, including the obtaining of corridors from various developers/private landowners.
- 3) Update of negotiations with Kamehameha Investment Corporation.
- 4) The Manager will provide the status of the Palani Road Transmission Waterline project.
- 5) Water Board Schedule for 2007 - draft schedule attached.
- 6) Progress of Automatic Meter Reading Program.
- 7) Employee of the Quarter (3rd quarter 2006) - Mr. Dean Nakamura

H. CHAIRMAN'S REPORT:

Chairman to provide comments and/or information relating to matters of concern to the Water Board.

I. EXECUTIVE SESSION:

The Board anticipates convening an executive meeting to consider the evaluations of the Manager, as authorized by Hawai'i Revised Statutes, Sections 92-4 and 92-5(a)(2). A two-thirds vote, pursuant to HRS Section 92-4, is necessary to hold an executive meeting.

J. MANAGER'S EVALUATION:

Discussion/Action on Manager's evaluation and compensation.

8) **ANNOUNCEMENTS:**

1. **Next Meeting:**

The next meeting of the Water Board will be held on December 19, 2006, 10:00 a.m., in the Hilo Operations Center Conference Room, 889 Leilani Street, Hilo, Hawai'i.

9) **STATEMENTS FROM THE PUBLIC**

10) **ADJOURNMENT**

The meeting place is accessible to persons with disabilities. If you require use of an auxiliary aid or other access accommodation, please contact Doreen Shiota at 961-8050 as soon as possible or at least 5 days prior to the meeting.

The Department of Water Supply is an Equal Opportunity provider and employer.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.